



सत्यमेव जयते

भारत सरकार

GOVERNMENT OF INDIA

पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय

MINISTRY OF ENVIRONMENT, FORESTS & CLIMATE CHANGE

Regional Office (Southern Zone),

Kendriya Sadan, IVth Floor, E& F Wings, 17<sup>th</sup> Main Road,

IInd Block, Koramangala, Bangalore - 560 034,

Tel.No.080-25635901/902, E.Mail: rosz.bng-mef@nic.in



No.4.2(1)/Admn

Date: 11.7.2023

### CIRCULAR

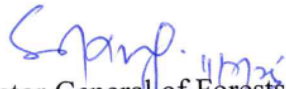
It is Proposed to fill – Up one post of Jr. Hindi Translator and one post of Upper Division Clerk in Regional Office of the Ministry of Environment Forest, & Climate Change, Bangalore, on deputation basis from among the officials of Central / State Governments Department or Union territories or Recognised Research Institutions or Public Sector Undertakings or Semi-Government or statutory or autonomous organisations. . Qualifications required for the posts can be seen at Annexure – I and II respectively.

The terms and condition of the conditions of candidates selected for appointment on deputation basis will be governed as laid down in the Government of India, Deptt. Of personnel & Training OM. No. 6-8/2009- Estt Dated 17.06.2010 & MoEF&CC File No.6-21/2010-ROHQ (Vo.I.I) dated 19.08.2016 as amended form time to time.

The period of deputation will be initially for three years and likely to be extended up to 5 Years. The Period of deputation including the period of deputation in the ex-cadre post held immediately preceding this appointment in the same office or other office/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment of deputation shall not be exceeding 56 (Fifty Six) Years as on the closing date prescribed for receipt of application.

Applications of officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selection may be forwarded through proper channel along with the attached copies of ACR dossiers for the preceding five (5) Years and Vigilance Clearance Certificates so to reach the Deputy Director General of Forests, Ministry of Environment Forest & Climate Change, Regional Office, IV Floor, E and F Wings, ,Kendriya Sadan, Koramangala, Bangalore – 560034, Karnataka.

The receipt of duly filled in application form in the prescribed format (Annexure – III) for deputation post should reach this office on or before completion of 60 (sixty) days form the date of publication of advertisement in Employment News. Applications received without recommendation of parent department, incomplete, receiving after due date or without ACR dossiers/Vigilance clearance will not be entertained by this office.

  
Dy. Inspector General of Forests(C)

**Copy to :-**

1. The Technical Director, NIC, Ministry of Environment, Forest & Climate Change, 1<sup>st</sup>Floor, Agni Wing, Indira Paryavaran Bhavan, Jor Babh Road, Aliganj, New Delhi-110 003 with request to place the advertisement on the Ministry's website [www.moef.gov.in](http://www.moef.gov.in) Under intimation to this office.
2. The ROHQ, Ministry of Environment, Forests & Climate Change, 1<sup>st</sup> Floor, Agni wing, Indira Paryavaran Bhavan, JorBabh Road, Aliganj, New Delhi -110 003.
3. Under Secretary to the Government of India, Ministry of Environment, Forests & Climate Change , 1<sup>st</sup> Floor, Agni wing, Indira Paryavaran Bhavan, JorBabh Road, Aliganj, New Delhi -110 003.
4. All Regional Offices of MoEF&CC. Government of India.
5. All Central Government offices located in Karnataka.

## ANNEXURE I

Name of Post	Classification	Pay Band / Level	Eligibility Conditions
Junior Hindi Translator	General Central Service Group Non-gazetted Non- Ministerial	PB-2 Rs. 9300- 34800/- Plus Grade Pay Rs. 4200/-	<p><b>By deputation including short term contract</b> Officers under the central Govt./ State Govt./UT/Recognized Research Institutions / Universities / PSUs/Semi Govt. or Statutory or autonomous organization:.</p> <p><b>(A)(i)</b> Holding analogous post on regular basis in the parent cadre or department; or</p> <p><b>(ii)</b> with six years' service in the grade rendered after appointment thereto on a regular basis in PB-2, RS.5200-20200/- with Grade Pay of Rs.2800/- or equivalent in the parent cadre or department; or</p> <p><b>(iii)</b> With Ten years' in the grade rendered after appointment thereto on a regular basis in PB-2, RS.5200-20200/- with Grade Pay of Rs. 2400/- or equivalent in the parent cadre or department; and</p> <p><b>(B)</b> Possessing the following educational qualification and experience:</p> <p><b>Essential:</b></p> <p>Master's Degree of recognized University in Hindi with English or English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level or</p> <p>Master's Degree of recognized University in any subject other than Hindi or English - With English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level or</p> <p>Master's Degree of recognized University in any subject other than Hindi or English with Hindi and English as a compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory Or elective subject at degree level</p> <p>And</p> <p>Recognized diploma or certificate course in translation from- Hindi to</p>

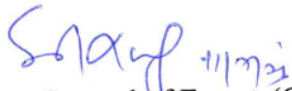


			<p>English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India undertaking</p> <p><b>Note 1 :</b> Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceeding three years. The maximum age-limit for appointment on deputation (including short term contract) shall not be exceeding fifty six years as on the closing date of the application).</p> <p><b>Note 2 :</b> For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay such extended base on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scales is the normal replacement grade without any upgradation.</p>
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 Dy. Inspector General of Forests(C)

## ANNEXURE II

Name of Post	Classification	Pay Band / Level	Eligibility Conditions
Upper Division Clerk	General Central Service Group Non-Gazetted Non-Ministerial	Level 4 Rs.25500-81100/-	<p><b>By deputation :</b></p> <p>Officers under the Central Government or State Government or Union Territories or Autonomous or Statutory Organization or Public Sector Undertakings or University or Recognized Research Institution.</p> <p>(i) Holding analogous post on a regular basis or (ii) Eight years regular service in Grade of Lower Division Clerk or equivalent</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not ordinarily exceed three years. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date prescribed for receipt of application.</p>

  
 Dy. Inspector General of Forests(C)

## APPLICATION FORM FOR THE POST OF.....

1. Name in Block letters : .....
2. Address (Residential).....
3. Address for Correspondence.....  
.....
4. Date of Birth : .....
5. Date of retirement under Central Govt. Rules.....
6. Educational Qualification : .....
7. Particulars of the postings/Employment in chronological order:

Office / Institution	Post Held	From	To	Pay Band and existing basic pay	Nature of duties Experience in detail

8. Are you in revised scale of pay? If yes, Give the date from which the revision took place and indicate the pre-revised scale.....
9. Total emoluments per month drawn in the actual scale of pay attached to the post.....
10. Additional information, if any which you would like to mention in support of your suitability for the post:
  - d) Additional academic qualifications.....
  - e) Professional Training.....
  - f) Working experience over the above prescribed in the vacancy circular.....

I do hereby declare that the statement made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found fake or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound to the decision of the Competent Authority.

Place :  
Date :

Signature of the Candidate